

**COMMITTEE MEETING MINUTES**  
**OF**  
**September 29, 2025**

The Rockledge Borough Council met at 7:00 p.m. on September 29, 2025, at the Rockledge Borough Hall. After the prayer and Pledge of Allegiance, the roll was as follows:

In Attendance: Mr. Menniti, Mr. Clarke, Mr. Briggman, Mr. Enderle, Mr. Creedon, Mr. Boyle, and Mayor Corrigan.

**Acceptance of the Minutes:** Motion to adopt the minutes from August 25, 2025. All were in favor.

Council had met prior to the council meeting for an executive session for a personnel item.

**Law and Planning:** Mr. Briggman made a motion to accept the monthly building inspector's report. All were in favor.

A motion to adopt Ordinance 686 amending Chapter 528 Vehicle and Traffic Adopting Regulation prohibiting the Parking and Storage of unlicensed and uninspected vehicles on Borough streets and the storing and parking of inoperative, dismantled, disassembled and nuisance vehicles; and fallowing for the removal of vehicles parked in violation of borough ordinances; and amending Chapter 391 Property Maintenance, section 391-8 to amend regulations related to the upkeep of exterior areas on properties within the Borough. All were in favor.

A motion to advertise Ordinance 687 amending Chapter 383 Peddling and Soliciting of the Rockledge Borough code by adding § 383-10 Do Not Solicit Registry that establishes a "Do Not Solicit" registry and provides requirements for being added or withdrawn from such a registry, and section 383-11 Prohibition Against Entering Upon Posted or "Do Not Solicit" property prohibiting transient retail businesses from entering upon properties marked with "No Peddling or Soliciting" signage or that are identified in the "Do Not Solicit" registry.

There was a discussion regarding spa massage parlor ordinance. This will be discussed at October meeting.

There was a discussion regarding an ordinance for automobile repair shops customer cars to be parked on their property. This will be discussed again at the October meeting.

Mr. Lipsett advised that he is working with the Montgomery County Planning Commission for them to work on our Comprehensive and Open Space plans.

**Finance:** Mr. Boyle made a motion to accept the monthly bills, Tax Collector's, previous month's check detail, income report, and Treasurer's report.

**Monthly Bills – September 2025**

General Fund	-	\$	60,682.71
Highway Aid	-	\$	2,595.79
Capital Reserve	-	\$	0
Police Pension Fund	-	\$	599.33

**Check Detail – August 2025**

General Fund	-	\$	67,105.32
Highway Aid	-	\$	0
Capital Reserve	-	\$	30,411.01
Police Pension Fund	-	\$	0

A motion to adopt Resolution 2025-04. A Resolution adopting the 2026 Minimum Municipal Obligation (MMO). All were in favor.

A discussion regarding updating the Fire Inspection fee schedule. This will be discussed at the October meeting.

A discussion regarding a budget increase requested from the Rockledge Volunteer Fire Company. Mr. Boyle advised that we are under supporting our Fire Company. They are asking for an increase of \$5,000 a year for the next 6 years.

The budget meetings for October and November 2025 will start at 6:00 pm followed by the regular Council Meeting.

**Public Service:** Mr. Creedon opened the trash bid. Mr. Creedon made a motion to review the bid and will re-visit in October.

One bid was received from J.P. Mascaro. The bid reads as follows:

- Year 2026 - \$457.56 per unit
- Year 2027 - \$465.48 per unit
- Year 2028 - \$474.12 per unit
- Year 2029 - \$523.56 per unit - if extension is given.
- Year 2030 - \$578.40 per unit - if extension is given.

Charles Pluguez, Code and Zoning Officer will be changing his days back to Monday's and Wednesday's, 8:00 am to 10:00 am starting November 1.

**Public Safety:** Mr. Boyle made a motion to accept the Police, Fire Marshal, and Fire Company monthly reports. All were in favor.

Mayor Corrigan advised that he and Councilman Briggman are putting together a breakfast for Veterans at 1<sup>st</sup> Watch on November 9<sup>th</sup>, 9:00 am.

Car Show had a great turnout.

Officers Staley and Morse completed their 1-year probation. Officer Staley was sent to bicycle training – last officer sent was Officer Buttenbusch.

Town Watch: None

**Public Works/Property:** Mr. Enderle made a motion to accept the Streets Opening Report and the Streets Department Monthly Report. All were in favor.

Mr. Enderle advised that leaf collection with the vacuum will be starting – please check the borough website, [www.rockledgeborough.org](http://www.rockledgeborough.org) and or the borough's Facebook page.

Mr. Lipsett gave an update on the Fox Chase Cancer Center's new lease for Creative Beginnings. The new lease will be a five-year lease starting with an annual rent of \$90,000 with a 4% increase each year. They will still be responsible for their HVAC, and we will take over the grass cutting.

Mr. Enderle made a motion to approve the new Fox Chase Cancer Center lease for Creative Beginnings. All were in favor.

Upcoming Event scheduled for November 12 , 2025 (time to be determined). The entire portion of Pennsylvania Route 232 within the Borough of Rockledge, Montgomery County, is designated as the PFC Helmut Boehm Memorial Highway.

**Parks & Recreation:** Mr. Menniti made a motion to allow the 1000 block of Burke to have their annual pig roast on Saturday, October 4<sup>th</sup> from 2:00 – 8:00 pm. All were in favor.

Fourth of July updates:

- Golf outing – thank you to all who attended, sponsored, and helped.
- The committee will be at Election Day selling their baked goods,

Mr. Menniti gave a Car Show update. 273 cars registered, estimated 6,000 to 8,000 attended. Thank you to Constable Ucci, Police, Council Members, Mr. Menniti, Mr. Praediger and Officer Weinberg.

**Human Resources:** Mr. Clarke had nothing at this time.

Mr. Lipsett gave his Managers Report

### **MANAGER'S REPORT FOR 9/29/25**

- Meeting with Delaware Valley Trust to get a handle on health insurance premiums and issues facing the Borough.
- Met with Brenda Corey to introduce myself and to get an overview of 4<sup>th</sup> of July festivities.

- Met with resident of 117 Borbeck Avenue Karen Paulus regarding issue of concern.
- Met with Joe Bresnan and Zach Sivertsen to discuss Borough issues and pressing legal matters with the Borough.
- Councilwoman Hopkins-Toffling and I met with Representative Sanchez for an introductory meeting and to discuss grant opportunities for the Borough as well as discussing the upcoming dedication of Huntington Pike in memory of PFC Helmut Boehm.
- Mike Hess and I had a meeting with Rick Stoneback of Shoemaker Engineering and Jeff Grosstephen from Woodrow Inc. regarding the MS4 Filter project. We will be going out to bid in October/ November for two of the three outfalls.
- Met with John Miklos of the Montgomery County Planning Commission and went over next steps for Jarrett Playground and Mill Park.
- Mike Hess and I met with Kathleen Roberts, Director of Creative Beginnings, to go over the cement work that would be done along Robbins Avenue.
- Mike Hess and I met with Peco representative to discuss rebate initiatives on lighting.
- Met with Councilwoman Hopkins- Toffling to go over various grant issues and discussed 2026 Borough Budget
- Attended September Planning Commission meeting. Discussed grant applications for Mill Park and Jarrett Playground
- Applied through Aqua Foundation for a grant in the amount of \$6000.00 for water fountain at Jarrett Playground
- Applied through Jeanes Campus Community Grant Program for a grant in the amount of \$1500.00 for the Rockledge Borough Town Watch.
- Zucaro Brothers, LLC completed the concrete work on the sidewalk on Robbins Avenue
- Eagle Scout has started the painting project in the lobby and foyer of Borough Hall
- 14<sup>th</sup> Annual Car Show was highly successful. Thanks to all the volunteers and Borough staff that made it a magnificent event.
- Filled out ACA reporting requirements to remain in compliance with the Affordable Care Act

**Public Comment:**

A motion was made to adjourn the meeting.

Respectfully submitted,  
 Joyce Hines  
 Borough Clerk